



# Utility Assistance Application Checklist

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## Always Needed

- ■ Government-issued photo ID (you).
- ■ IDs (or birth certificates) for all household members.
- ■ Most recent utility bill(s) — electric, gas, or water.
- ■ Social Security and/or pension income statement(s).
- ■ Lease, mortgage, or property tax statement.

## Sometimes Needed

- ■ Proof of disability (SSI/SSDI letter) or doctor's note for medical protections.
- ■ Proof of hardship — shut-off notice, unemployment, or disaster documentation.
- ■ Last 4–8 weeks of pay stubs (if anyone works) or bank statement if asked.

## Before You Go / Submit

- ■ Know your total household income and household size.
- ■ List any medical equipment that needs electricity (oxygen, CPAP).
- ■ Ask about crisis assistance and winter/summer moratoriums.
- ■ Write the caseworker's name, date, and confirmation or case number.